

# Extraordinary Cabinet



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>																
<b>Date:</b>	<b>Tuesday 26 September 2017</b>																
<b>Time:</b>	<b>7.30 pm (or at the conclusion of the Council meeting, whichever is the later)</b>																
<b>Venue:</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds IP33 3YU																
<b>Membership:</b>	<p style="text-align: center;"><b>Leader</b> John Griffiths</p> <p style="text-align: center;"><b>Deputy Leader</b> Sara Mildmay-White</p> <table border="0"> <tr> <td style="vertical-align: top;"><b><u>Councillor</u></b></td> <td style="vertical-align: top;"><b><u>Portfolio</u></b></td> </tr> <tr> <td>Robert Everitt</td> <td>Families and Communities</td> </tr> <tr> <td>Sara Mildmay-White</td> <td>Housing</td> </tr> <tr> <td>John Griffiths</td> <td>Leader</td> </tr> <tr> <td>Ian Houlder</td> <td>Resources and Performance</td> </tr> <tr> <td>Alaric Pugh</td> <td>Planning and Growth</td> </tr> <tr> <td>Jo Rayner</td> <td>Leisure and Culture</td> </tr> <tr> <td>Peter Stevens</td> <td>Operations</td> </tr> </table>	<b><u>Councillor</u></b>	<b><u>Portfolio</u></b>	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
<b>Quorum:</b>	Three Members																
<b>Committee administrator:</b>	<b>Claire Skoyles</b> Democratic Services Officer <b>Tel:</b> 01284 757176 <b>Email:</b> <a href="mailto:claire.skoyles@westsuffolk.gov.uk">claire.skoyles@westsuffolk.gov.uk</a>																

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# Public Information



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public participation:</b>	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
<b>Disabled access:</b>	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.  Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).  Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

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# Agenda

## Procedural Matters

### 1. Apologies for Absence

#### Part 1 - Public

### 2. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

### 3. Public Participation

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

#### KEY DECISIONS

### 4. A Single Council for West Suffolk - Business Case

1 - 4

Report No: **CAB/SE/17/046**

Portfolio Holder: John Griffiths      Lead Officer: Ian Gallin

#### Part 2 – Exempt

**NONE**

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# Extraordinary Cabinet



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title of Report:</b>	<b>A Single Council for West Suffolk: Business Case</b>	
<b>Report No:</b>	<b>CAB/SE/17/046</b>	
<b>Report to and dates:</b>	<b>Council</b>	26 September 2017
	<b>Extraordinary Cabinet</b>	26 September 2017
<b>Portfolio holder:</b>	John Griffiths Leader of the Council <b>Tel:</b> 07958 700434 <b>Email:</b> john.griffiths@stedsbc.gov.uk	
<b>Lead officer:</b>	Ian Gallin Chief Executive <b>Tel:</b> 01284 757009 <b>Email:</b> ian.gallin@westsuffolk.gov.uk	
<b>Purpose of report:</b>	If, at the Council meeting on 26 September 2017, a decision is taken to submit the business case for a single West Suffolk Council to the Secretary of State for consideration, this report invites Cabinet to endorse the decision.	
<b>Recommendation:</b>	<p><b>It is <u>RECOMMENDED</u> that Cabinet:</b></p> <p><b>(1) Endorses the decision of the Council meeting of 26 September 2017 to submit the business case for a single Council for West Suffolk to the Secretary of State for consideration.</b></p> <p><b>(2) Delegates the Chief Executive, in consultation with the Leader of the Council, to make any minor amendments to the business case as requested by the Secretary of State to obtain his support to the proposal.</b></p>	

<p><b>Key Decision:</b></p> <p><i>(Check the appropriate box and delete all those that <b>do not</b> apply.)</i></p>	<p><i>Is this a Key Decision and, if so, under which definition?</i></p> <p>Yes, it is a Key Decision - <input checked="" type="checkbox"/></p> <p>No, it is not a Key Decision - <input type="checkbox"/></p> <p>(a) A key decision means an executive decision which, pending any further guidance from the Secretary of State, is likely to:</p> <p>(i) be significant in terms of its effects on communities living or working in an area in the Borough/District; or</p> <p>(ii) result in any new expenditure, income or savings of more than £50,000 in relation to the Council's revenue budget or capital programme;</p> <p>(iii) comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown.</p>
<p><i>The decisions made as a result of this report will usually be published within <b>48 hours</b> and cannot usually be actioned until <b>five clear working days of the publication of the decision</b> have elapsed. However, on this occasion, the Chairman of the Overview and Scrutiny Committee has agreed this decision may be considered as urgent and therefore not subject to call-in procedures. (See Report No: COU/SE/17/013). This item is included on the Decisions Plan.</i></p>	
<p><b>Ward(s) affected:</b></p>	<p>All wards</p>
<p><b>Background papers:</b> <i>(all background papers are to be published on the website and a link included)</i></p>	<p>Draft Business Case, as considered by Council on 13 June 2017 and available at (COU/SE/17/009): <a href="https://democracy.westsuffolk.gov.uk/documents/s20769/COU.SE.17.009%20A%20Single%20Council%20for%20west%20Suffolk%20draft%20business%20case.pdf">https://democracy.westsuffolk.gov.uk/documents/s20769/COU.SE.17.009%20A%20Single%20Council%20for%20west%20Suffolk%20draft%20business%20case.pdf</a></p> <p>Scoping Report to Joint informal Cabinet (CAB/SE/17/022) 30 May 2017 <a href="https://democracy.westsuffolk.gov.uk/documents/s20547/CAB.SE.17.022%20The%20Future%20of%20Local%20Government%20in%20West%20Suffolk.pdf">https://democracy.westsuffolk.gov.uk/documents/s20547/CAB.SE.17.022%20The%20Future%20of%20Local%20Government%20in%20West%20Suffolk.pdf</a></p> <p>Council Report No: COU/SE/17/013 26 September 2017</p>
<p><b>Documents attached:</b></p>	<p>None</p>

- 1.1 Immediately prior to this meeting, Council will consider a business case to create a single Council for West Suffolk.
- 1.2 As members will be aware from previous considerations relating to Devolution, the determination of business cases to change the operation of local authorities under the Cities and Local Government Devolution Act 2016 are considered to be executive decisions, not Council decisions.
- 1.3 This position has been clarified and confirmed with Department of Communities and Local Government (DCLG) who will not accept the business case unless it is accompanied with an Executive decision; further, failure to do so could increase the risk of challenge. Thus, Cabinet is being required to independently assess the business case and determine whether they support and approve the submission of the Business Case for submission to the Secretary of State.
- 1.4 To expedite the Secretary of State's consideration, DCLG have indicated it would be helpful for delegated authority to be given to the making of minor amendments to the business case.

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